

MINUTES  
SUTTON BY DOVER PARISH COUNCIL – ANNUAL PARISH MEETING

MEETING HELD IN THE CHURCH HALL, DOWNS ROAD, EAST STUDDAL ON  
TUESDAY 23 MAY 2017 AT 7.30PM

1. Present and Apologies  
Present - Cllrs:     B Merriman (Chair)  
                          R Little  
                          C Hogben  
                          A Calthorpe  
                          H Densham  
Residents giving reports/presentation:  
                          C Inglin  
                          D Parfitt  
                          A Ford  
                          M Crawley  
                          4 local residents  
Apologies:         G Smith  
                          G Akhurst
  
2. Approval of the AGM minutes held on 2 May 2017  
The minutes were proposed as a true record of the meeting by Cllr. Hogben, seconded by Cllr Densham and all members voted in favour and they were signed by the Chair.  
Approval of the minutes of the APM meeting held on 24 May 2016 - these were approved at the Parish Council meeting held on 7 June 2016
  
3. Declarations of interest  
None
  
4. Matters arising from previous APM minutes  
None
  
5. Chairman's Report  
Cllr Merriman gave a report outlining the Parish Council's activities in the past year (copy attached) and thanked the Councillors for their hard work and support throughout the year.
  
6. Reports from other organisations in the Parish:  
*Sutton Community Centre* - Darren Parfitt gave a report on the different activities that take place in Community Centre. The Community Centre is in the process of setting up a new website and are organising a memory wall which will include old photos of both properties and people who have lived in the village.  
*Rural Roundup* - Apologies from Doreen Clark, unable to attend.

*Messy Church/Drop In* – Anne Ford reported on the use of the Church Hall for various activities. Although the refurbishment of the hall had interrupted some of these, they would be resumed with the completion of the work on the hall. These activities include an informal service on the 1st Sunday of every month at 6.00pm, the Saturday cafe and craft fare, planned for the 2nd Saturday of the month and 'Drop in Tuesdays' were to start again on the 1st Tuesday of the month. There is also a short informal celebration planned for 2 July in the hall. The date for the Church fete has been arranged for 17 June from 2.00 to 4.00pm in the Community Centre.

*St Peter & St Paul's Church, Sutton* - Maggie Crawley as Church Warden gave a report on the refurbishment of the hall and the changes taking place with the Church (report attached). Maggie took the opportunity to thank Cllr Steve Manion for the Members Grant, the local residents who had generously donated and helped with fundraising, Anne Ford's table top sales and fundraising. Maggie also thanked Andrew Fleetwood for managing the schedule of refurbishment works on the hall and Rachel Fleetwood for her input with the design and finishing.

*Tree Warden* – Colin Stokes. No report

*Northbourne CEP School* – Head of School Mr Reynolds. Report read out by the clerk explaining the change of head teacher at the school. The OFSTED report graded the school good and the Diocese of Canterbury Church Inspection report graded the school outstanding. Pupil numbers have grown from 98 to 119 as of April this year. The School offers Forest School education alongside the National curriculum. Facilities have been improved with a new library room and toilet facilities having been added in a recent building project.

*PCSO*- Apologies from Shannon Eagar, unable to attend the meeting as on leave.

7. District and County Reports:  
DDC – Nick Kenton. No report  
KCC – Steve Manion. No report
8. Presentation on the new Parish website (C. Inglin)  
Claire Inglin gave a very informative presentation on the new website.
9. Any Other Business  
Cllr Hogben reported that the litter bin on the green at the Three Horse Shoes has been reported several times as it needs emptying . Clerk to chase up and report.  
Cllr Little put forward two ideas. Firstly to look into installing a defibrillator in the Parish and secondly to investigate the erection of a flagpole. Both ideas to be followed up during the coming year.  
Cllr Calthorpe suggested a vote of thanks to the Chair Barbara Merriman for all her hard work over the year.

Concerns were expressed over the new fencing in Downs Road. KCC have been notified about this and the Parish Council are waiting for a reply.

10. Meeting finished at:8.20

Date of the next PC meeting is Tuesday 6 June 2017 in Studdal Church Hall.

Cllr Merriman thanked everyone for attending and invited people to stay for refreshments after the meeting.

signed:

Barbara Merriman

date:

6/6/2017

paper copy on file with clerk