

Minutes

Meeting held in Studdal Church Hall on Tuesday 3 July 2018 at 7.30 pm.

- 1. Present and apologies:** B Merriman (Chair)  
G Akhurst  
H Densham  
C Hogben  
G Smith  
A Calthorpe  
R Little  
6 Members of the public  
S Smith (Clerk)
- Apologies: KCC Member Steve Manion

**2. Approval of the 5 June minutes:**

After a small alteration to agenda item 7. ii) Finance, amending the Rural Roundup vote from 'all members voted in favour' to 'voted in favour by majority', the minutes were proposed as a true record of the meeting by Cllr Little, seconded by Cllr Hogben and all members voted in favour and they were signed by the Chair.

**3. Declarations of interest:**

None

**4. Matters arising from 5 June meeting:**

*Deep water sign.* Still not installed. Clerk to chase up.

*Pilgrims Nook.* The planting of Yew trees at the site had been queried. The trees are apparently being re positioned from the wood on the site where they are part of a woodland management scheme. Concerns were voiced that Yew trees are not generally used on agricultural land.

*Roman Rd subsidence.* The repairs to the road have been carried out. Highways are going to continue to monitor this.

**5. Visitors:**

*Footpath EE417.* A complaint was made that this footpath is very overgrown. The information from the Public Rights of Way and Access Service was passed on explaining the problems they have been having in the district with the new contracts.

*Village Green.* No recent update. The last information from DDC had been that the application could take a couple of years to process.

*Outrigger hedge.* This is becoming very overgrown. The Tree Warden offered to talk to the resident.

**6. Reports from DDC/KCC Members**

None

**7. Finance:**

i) To approve the payment schedule for July

Chq No.			
001278	Clerks wage	June	£337.50
001279	Clerks expenses	June ex	£20.00
	Onedrive subscription	£13.68	£ 33.68
001280	Mr Stokes	Grass cutting May and June	£670.00
001281	Mr Stokes	Retainer fee - April - June	£ 90.00
001282	ICO	Data protection fee	£ 40.00
001283	Southern Water	Allotment water	£ 21.94

To approve the payment schedule for July was proposed by Cllr Calthorpe seconded by Cllr Merriman and all members voted in favour.

ii) June bank reconciliation (current account £11,556.57 and reserve account £15,581.46) was proposed by Cllr Hogben, seconded by Cllr Akhurst and all members voted in favour of accepting the reconciliation.

**8. Data Protection and storage**

Encryption training workshop 11 July 2018 at 6.30 pm. Cranbrook. £50 plus VAT. No attendance  
The Parish Council need a data protection policy for Councillors. KALC to be asked if they have a standard policy the Parish Council can use. Clerk to action.

#### **9. A Defibrillator for the Parish**

KFRS - free defibrillator. Still waiting to find out. Clerk to follow this up.  
First response training. To go on the agenda for September.

#### **10. Local Planning:**

##### **For consideration by Councillors**

The Parish Council discussed a proposed planning application for Flintstone Cottage. Cllr Akhurst offered to visit the property.

*Draft planning policy.*

Cllr Smith updated the Council on the proposed way forward for the community planning group.

##### **For information - Noted**

DOV/18/00155 The Piggery (Land between Overhill and Borneo), Northbourne Road, East Studdal, CT15 5DE  
Prior approval for the change of use of agricultural building into a dwelling house. Prior approval approved.  
Cllr Densham expressed concerns about this process. It was pointed out that the Parish Council are not consulted or notified of these applications automatically from DDC.

#### **11. Highways**

Correspondence had been received from a local resident regarding the overgrown verges in Stoneheap Road. KCC have been chased up and the Council have been assured that the verges will be cut in the latter part of the week. Clerk to reply

Correspondence had been received from a local resident regarding the disappearing white lines on the edge of the road at Vale Cottage, Homestead Lane. The Council agreed to follow this up with Highways along with the faded white lines in Chapel Lane leading up to the crossroads. Clerk to action.

#### **12. Correspondence**

##### **Consultations/Surveys/For consideration**

KALC.

i) NALC Annual conference 30-31 October 2018. Milton Keynes. No attendance.

ii) Highways England. Operation stack feedback invite. Deadline 22 July 2018. No response.

DDC.

i) Consultation on a draft revision to Statement of Community Involvement. No response.

ii) Public consultation on new electoral arrangements until 13 August 2018. Sutton Parish to remain in Eastray ward.

iii) Local Plan Stakeholder workshop invitation 17/7/18. No attendance.

##### **Correspondence - Noted**

KCC. Kent broadband voucher scheme to increase superfast broadband coverage. The link to this for information is: <https://democracy.kent.gov.uk/mgIssueHistoryHome.aspx?IssueId=48523&OptionNum=0&>  
KALC

i) The June News edition is on the website in the 'Members only' area. Parish Councillors will need a password from KALC to be able to read this.

ii) The Dover Area Committee meeting is scheduled for 25 July 2018. Apologies to be sent. Clerk to action.

#### **13. Community upkeep**

*Allotment Flood management proposal.* The Council discussed the various proposals and which ones they considered would work for the parish. These comments to be passed on to the Management Flood Team. Clerk to action.

*Playing field Charity Commission Annual Return.* Cllr Akhurst to return a nil return (no income, no expenditure) to the charity Commission was proposed by Cllr Akhurst, seconded by Cllr Smith and all members voted in favour.

*Apple day.* This event is booked for Saturday 22 September 2018. Cllr Merriman offered to advertise this in the Rural Roundup magazine. Cllr Calthorpe agreed to undertake a risk assessment for presentation at the September meeting.

#### **14. Any other business to report/matters to discuss**

*Post Box Maydensole.* The Royal Mail post box at the Maydensole crossroads has unfortunately been damaged after being knocked over and has been removed for repair. The Parish Council are keen to have this original post box repaired and reinstated as it is part of the rural heritage of the village. Clerk to contact Royal Mail.

*Burial ground donation.* An enquiry has been made as to whether or not the Parish Council budgeted for a donation to the Sutton Church burial ground in the precept. Clerk to check.

*Thank you.* The internal auditor was presented with flowers as a thank you from the Parish Council.

**15. Date of next meeting:**

Cllr Merriman pointed out the next meeting would be Tuesday 4 September 2018 at 7.30 pm at the Church Hall Studdal after the summer recess and wished everyone attending the meeting a happy sunny summer.

Meeting closed

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