

AGENDA

Meeting to be held in Studdal Church Hall on Tuesday 4 September 2018 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

1. Present and apologies:

2. Approval of the 3 July minutes:

3. Declarations of interest:

4. Matters arising from 3 July meeting:

5. Visitors:

6. Reports from DDC/KCC Members

7. Finance:

i) To approve the payment schedule for July

Chq No.

001284 Clerks wage	July and August		£675.00
001285 Clerks expenses	July and August ex	£ 40.00	
	Onedrive subscription (2 mths)	£ 27.36	
	Flowers	£ 10.00	£ 77.36
001286 Mr Stokes	Grass cutting July and August		£905.00
001287 Playsafety Ltd	Annual inspections		£159.60
001288 KCC	Allotment rental 5/10/2017 to 4/4/2018		£ 17.50

ii) £353.86 HMRC PAYE refund received

iii) Annual donation to the burial grounds £80

8. Data Protection and storage

To discuss and adopt Data Protection Policy

9. A Defibrillator for the Parish

KFRS - free defibrillator. To discuss costs of cabinet, installation, power, location

First response training.

10. Local Planning:

For consideration by Councillors

Draft planning policy.

For information - To note

DOV/18/00697 Flintstone Cottage, Church Hill, Sutton CT15 5DF

Erection of an outbuilding (existing summerhouse to be demolished).

DOV/18/00778 The Gable, Downs Road, East Studdal, CT15 5DB

Erection of stables, formation of sand school including hard-standing and the change of use of adjoining fields for the grazing of horses (retrospective).

DOV/18/00685 Pilgrims Nook, Willow Woods road, West Studdal CT15 5BH

Prior approval for the excavation to form an agricultural irrigation pond. DDC Permission required

DOV/18/00421 The Miller, Pilgrims Cottages, Roman Road, East Studdal CT15 5FJ

Certificate of Lawfulness (proposed) for the siting of a mobile home. DDC Granted permission.

Newlands Farm, Stoneheap Road, East Studdal. Enforcement Notice.

11. Highways

email from freight officer at KCC re Gaggs Hill use of HGVs

12. Review of Documents

i) Standing Orders. To discuss and adopt new Standing Orders

ii) Programme of Maintenance for Physical Assets -Inspection check list. To discuss.

13. Apple Day

i) To discuss and approve spending of up to £50 on refreshments

ii) To approve the risk assessment.

14. Correspondence

Consultations/Surveys/For consideration

KALC.

i) Allotment management and law. 24/9/2018 Lenham 13.00 to 16.00

ii) Kent Police and Crime Commissioner for Kent. Annual policing survey for residents.

PCSO. Michael Bolt.

Correspondence - to note

KCC. ROWIP consultation. Details on the website.

15. Community upkeep

Allotments.

Flooding. Flood management proposal.

Hedge at the allotments.

Play area and BMX track.

RoSPA reports.

16. Any other business to report/matters to discuss

17. Date of next meeting:

Ordinary meeting Tuesday 2 October 2018 at 7.30 pm at Church Hall Studdal

Meeting closed

S. Smith - Clerk

suttonbydoverpc@gmail.com