

Minutes

Meeting held in Studdal Church Hall on Tuesday 2 October 2018 at 7.30 pm.

1. Present and apologies B Merriman (Chair)

G Akhurst

H Densham

R Little

C Hogben

G Smith

S Smith (Clerk)

8 Members of the public

Apologies:

A Calthorpe

KCC Member Steve Manion

2. Approval of the 4 September minutes

The minutes were proposed as a true record of the meeting by Cllr Hogben, seconded by Cllr Densham and all members voted in favour and they were signed by the Chair.

3. Declarations of interest:

None

4. Matters arising from 4 September meeting

Deep water sign. The buoy is now at the Ashford depot so should soon be delivered.

Outrigger hedge. The tree warden has spoken to the local resident but the hedge has not been trimmed yet.

Potholes. All filled in at the cut through.

Draft planning policy. The planning group has a website set up for viewing the design statements and policies. Thanks to the webmaster for setting up the website. The information is to go in Rural Roundup.

Apple day. The event had gone very well. Thanks were extended to everyone who attended and helped at the event. The spend had been just £4.24 as hot dogs and cakes had been kindly provided by a local resident.

Smugglers Festival. The organisers had been asked by the DDC Events Team to clean everything up after the festival. The local farmer had not been approached for permission and had been advised to contact the licensing people at DDC.

Broadband. An update had been received from KCC stating the local work should be completed within a couple of weeks and the Parish Council would be advised when the new cabinet is ready. However, the new cable recently installed will not be of benefit to Sutton village residents. KCC advised the Council of the launch of a new voucher scheme which will be available to help local residents/businesses with the supply of broadband services.

PCSO. No up to date information leaflets for the notice boards.

Rospa. The weeds have been cut back at the BMX track. Cllr Smith had checked the swing and advised the Council that it should probably be removed over the coming year as it is beginning to look corroded. Cllr Akhurst had repaired the wire fence although he advised the meeting that it was highly likely to be broken down again. The sides at the gate trip hazard have been painted yellow by Mr Stokes.

Basketball net sign. To be checked next month.

Phone box. BT can give no update on when the disused phone box will be removed.

Salt bin. The broken bin at Ashley will be replaced by KCC at refill time

Fairview. Reported to DDC. No update received.

5. Visitors. Reports from local residents:

Ashley Top and Little America junction. The tarmac edges have broken off the road. Clerk to report.

Homestead Lane. A planning application for a new design of sustainable house will be submitted soon.

6. Reports from DDC/KCC Members

DDC Member Nick Kenton reported on the following:

DDC are on budget and are taking on a lot of major projects.

DDC Grants. These are being given to help new/small traders.

Co-op Dover. The old building is to become a business starter place for fledgling businesses.

Boundary commission. Sutton is still in the Eastry ward.

The Kent Resource Partnership is looking into the recycling of plastic waste.

Eastry surgery. No update for the meeting. However if the surgery closes there are plans in Eastry village to expand the chemist/nurse services.

Whitfield Phase One. The closing/blocking of Napchester Road has to be agreed before the application can move forward.

New local Plan. The Parish Council were advised to keep an eye on any new development proposed in the local plan in case the lanes in the parish were to become rat runs.

7. Finance:

i) To approve the payment schedule for October

Chq No.

001289 Clerks wage	September		£337.50
001290 Clerks expenses	September ex	£ 20.00	
	Onedrive subscription	£ 13.68	£ 33.68
001291 Mr Stokes	Grass cutting September		£385.00
001292 Mr Stokes	Retainer fee July to Sept		£ 90.00
001293 Cornilo Churches PCC	Donation to the burial grounds		£ 80.00

A proviso was added that reassurance should be sought from the Sutton Church treasurer that the £80 donation will be spent on Sutton Church yard. To approve the payment schedule for October was then proposed by Cllr Smith, seconded by Cllr Little and all members voted in favour.

ii) Bank reconciliation - September (Current account less uncleared payments £ 8,543.60 and Reserve account £15,583.42) To accept the reconciliation was proposed by Cllr Akhurst, seconded by Cllr Hogben and all members voted in favour and it was signed by the Chair.

8. Data Protection and storage

Cllr Akhurst has been liaising with the website manager to check on the use of cookies. To be looked into further.

9. Post Office letter boxes in the Parish

Maydensole Post Box. The original Victorian, brick housed phone box has been replaced with a new modern box on a pole despite the requests from the Parish Council to reinstate the original. The Council decided to write a letter to pursue the reinstatement of the original box. To complain also about the eyesore left at the site, query that the new box is temporary and to request the old one be reinstated as it is part of the rural heritage of the village. Reference to be made to the Royal Mail and Historical England Policy Statement and their joint policy for the retention and conservation of Royal Mail post boxes. Charlie Elphick MP to be copied in on the letter. Clerk to action. This was proposed by Cllr Smith, seconded by Cllr Merriman and all members voted in favour. A local resident offered to send the link for the Royal Mail policy statement to the Clerk.

Little Mongeham Post Box. The Councillors discussed the state of repair of the box and decided they would like to do something about repairing it as they would not like to see the Post Office replace the box with a modern one due to its poor condition. Mr Stokes to work out an estimate for the cost of materials and labour, for the next meeting. Cllr Calthorpe to be asked to prepare a risk assessment. This was proposed by Cllr Smith, seconded by Cllr Merriman and voted to go ahead by majority.

10. A Defibrillator for the Parish

KFRS - free defibrillator. KFRS are finalising their disclaimer letter and will then be delivering the defibrillator.

The Community Centre are happy to contribute and have already agreed this. They await clarification on the amount being requested. The Committee has an electrician as one of its members who may be able to help with the installation. The request to site the defibrillator at the Church Hall and for Sutton Church to cover the annual running costs will have to be discussed at the Cornilo Church PCC committee meeting on 13th October as Sutton Church are now part of this joint group.

First response training. To go ahead once the Parish Council have the defibrillator.

11. Local Planning:

For consideration by Councillors

DOV/18/00875 Dernford, Downs Road, East Studdal CT15 5DB

Erection of a detached double garage. No Comment

DOV/18/00369 Parsonage Farm, Vale road, Sutton, CT15 5DH. Re-advertised

Listed buildings and Conservation Areas Act 1990. Erection of link extension between listed building and existing two story side addition. No Comment

12. Highways

The parish council salt bin on Roman Road has been damaged. Clerk to report

13. Review of Documents

i) Programme of Maintenance for Physical Assets . The Council decided to accept the quote of £150 from Mr Stokes to refurbish the 3 benches in the parish. This was proposed by Cllr Merriman, seconded by Cllr Smith and all members voted in favour.

14. Correspondence

Consultations/Surveys/For consideration

KCC. Kent Household Waste Recycling Centre consultation. The Councillors discussed this and considered that charging at the household waste site would encourage fly tipping. They decided to complete the questionnaire to disagree with the local charges. Clerk to action.

KALC

i) Community Policing Volunteer. To suggest approaching Rural Roundup to advertise the new role. Clerk to action.

ii) Parish seminar 6/11/2018 Westgate-on-Sea. Cllr Merriman to attend. Clerk to reply

Correspondence - to note

KCC. Thanet Community transport association. KCC Member Steve Manion has applied for a grant from his members fund to pay the annual membership fee for this transport service. Sutton Parish is one of the areas benefiting from this bus service.

15. Community upkeep

Natural Flood Management. A meeting has been arranged for 22/10/2018.

Allotments. Hedge at the allotments. The Council decided to obtain 2 separate quotes for cutting the hedges, one for the privet hedge at the side of the allotments the other for the perimeter hedge of the orchard. Permission needs to be sought from the adjacent land owner as access to his land may be required. Clerk to action.

One apple tree needs to be renewed. Cllr Little offered to get a quote for this for the next meeting.

The water was turned off for the winter on 1/10/2018

The five bar gate needs staining. Mr Stokes to be asked to take a look and give a quote.

16. Any other business to report/matters to discuss

Nine Acre Wood. Dumped asbestos was reported by a local resident. Clerk to report.

KCC salt bags. No extra ones needed.

17. Date of next meeting:

Ordinary meeting Tuesday 6 November 2018 at 7.30 pm at Church Hall Studdal

Meeting closed 9.20 pm

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